

WEST MARION ELEMENTARY SCHOOL

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Paula F. Walston, Principal
Caroline Colvin, Counselor

Regular Scheduled SBDM Council Meeting

3:30 pm

Tuesday, August 18, 2015

WMES Library

The West Marion Elementary School Council met at 3:30 p.m. in the school library with the following members present on Tuesday, August 18, 2015.

(1) Donna Essex (2) Annette Jones (3) Renee Kaminski
(4) Sarah Mattingly (5) Kristi Peterson (6) Paula Walston
Special Guest: Donald Peterson

1. **Call to Order** Mrs. Walston called the meeting to order at 3:32 p.m.
2. **Opening Business**
 - a. Agenda-The agenda was amended to add closed session. Kaminski made a motion to approve the amended agenda and Peterson seconded the motion. The agenda was approved by consensus.
 - b. July Special-Called Minutes-Jones made a motion to approve the July Special-Called Minutes and Essex seconded the motion. The minutes were approved by consensus.
 - c. Good News Report-Mrs. Walston acknowledged and welcomed newly elected parent member Sarah Mattingly to the council and it was reported that the school year is off to a great start.
 - d. Public Comment-Donald Peterson addressed the council with concerns about parent notification for SBDM meetings and students sitting on the sidewalk on hot days while waiting in the pickup line. The council reached consensus that the agenda would be made available on the website prior to meetings. Meetings will be made public by adding the correct date and time on lunch menus (the time was noted incorrectly on the August menus) that go home with students, placed in teachers newsletters, and posted on Facebook. During pickup, students are asked to sit down on the sidewalk to ensure safety and to maintain order while they are listening for their pickup number to be called. On hot or cold days, it was established by the council that it is acceptable for students to stand to avoid extreme heat or cold.
3. **Budget Report** Mrs. Walston presented the budget report:
 - School Activity-Beginning Balance \$6020.60 Ending Balance \$4,923.00
 - District Activity-Balance \$13,743.45
 - Instructional Budget-Beginning Balance \$45,980 (5% of the Budget has been spent) Ending Balance 43,639.63
 - Professional Development-Balance \$7,097.11
 - Transportation-Balance \$2,155.00
 - Custodial-Balance \$6,597.50
 - Title 1-Beginning Balance \$118,700.00 Ending Balance -\$2,002.00
 - ESS-Beginning Balance \$17,145.12Peterson made a motion to approve the budget report. Jones seconded the motion. The budget was approved by consensus.
4. **New Business** Kristi Peterson was selected as vice-chair of the council and Annette Jones was appointed secretary.
5. **Review**
 - a. The council reviewed the mission and vision of WMES.
 - b. The council conducted the first reading of the council bylaws.
6. **Closed Session** A motion was made by Annette Jones at 4:55 p.m. to go into closed session for

consultation regarding a vacant ECE Instructional Assistant position. Kaminski seconded the motion. The motion was approved by consensus.

-61.810 Exceptions to open meetings (1) (f)

7. Open Session

Jones made a motion at 5:05 p.m. to come out of closed session. Kaminski seconded the motion. The motion was approved by consensus. The council reached consensus that an interview committee made up of the ECE Director, the principal, a WMES ECE teacher, and a council member will select candidates and conduct interviews to fill the vacant position.

8. Adjournment

Jones made a motion to adjourn at 5:08 p.m. and Kaminski seconded the motion. The motion was approved by consensus.

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