

# WEST MARION ELEMENTARY SCHOOL

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Paula F. Walston, Principal  
Caroline Farmer, Counselor

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## **Special Called Meeting 5:00 p.m. Tuesday, May 26, 2015 WMES Library**

The West Marion Elementary School Council met at 5:00 pm in the school library with the following members present on Tuesday, May 26, 2015.

(1) Sarah Hutchins      (2) Cathy Mattingly      (3) Kristi Peterson  
(4) Paula Walston      (5) Dawn Caldwell

- 1. Call to Order**      Paula Walston called the meeting to order at 5:00 p.m.
  
- 2. Development of Criteria and Interview Questions**      The interviewing committee decided to use the district job description as criteria for interviewing. There were six interview questions developed.
  
- 3. Timeline for Scheduling Interviews and Hiring**      Interviews will take place at a special called meeting on June 10<sup>th</sup> and hiring decisions tentatively scheduled for June 16<sup>th</sup> at the regular scheduled monthly SBDM meeting.
  
- 4. Closed Session**      Peterson made a motion to go into closed session at 5:25 p.m. for the purpose of reviewing applications and selection of candidates to interview. Caldwell seconded the motion. The motion was approved by consensus.
  
- 5. Open Session**      Hutchins made a motion to come out of closed session at 5:50 p.m. and Mattingly seconded the motion. The motion was approved by consensus.
  - Schedule Interviews: There were 5 candidates selected to interview on June 10<sup>th</sup> to begin at 5:15 p.m.
  
- 6. Adjournment**      Mattingly made a motion to adjourn at 5:59 p.m. Caldwell seconded the motion. The motion was approved by consensus.