

8175 LORETTO RD  
LORETTO KY 40037



TELEPHONE: (270) 699-4320  
FAX: (270) 699-4323

West Marion Elementary School  
SBDM Meeting Council Minutes  
January 23, 2018  
Library at 3:15 pm

SBDM Members: Beth Cambron, Donna Essex, Sarah Mattingly, Lori Scott, Jessica Shewmaker

#### 1. [Opening Business](#)

Agenda Approval - Scott made a motion to approve. Mattingly seconded the motion.

Previous Meeting Minutes Approval November 21, 2017 - Essex made a motion to approve. Shewmaker seconded the motion.

#### Good News Reports

- 11/27 Jimmy Higdon visited the 5th grade classes.
- 12/11-12/15 We had a great week celebrating Christmas with the students: sock day, hat day, ugly sweater day, pajama day, and the Santa sing-along.
- Girls on the Run ended the season by delivering the items that were collected during their service project and having a pizza party.
- The 1st graders went to the Derby Dinner Playhouse for a field trip.
- Many students completed the snow day challenge by posting a picture of themselves reading on the school Facebook page.
- We have had two NTI days.
- Staff had a successful staff work day on 1/19.

Public Comment - None

#### 2. [Student Achievement](#)

The Math Common Assessment data has been compiled. It will be looked at during the next PLC meeting. The ELA Common Assessments are being finalized due to the snow days and will also be shared at the next PLC. Cusp kids have been identified. ESS tentatively set to start back on 2/1/18.

***“WE ARE WEST MARION”  
“HOME OF THE CAN-DO ATTITUDE!!!”***

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**ROBBY  
PETERSON  
PRINCIPAL**

**CAROLINE  
COLVIN  
GUIDANCE  
COUNSELOR**

**MARCIA  
YATES  
BOOKKEEPER**

**MARGARET  
PLATT  
ATTENDANCE  
CLERK**

### 3. Budget Report

SBDM-Beginning Balance - \$23,103.72/Ending Balance - \$18,661.21  
ESS - Beginning Balance - \$4,965.26/Ending Balance - 4,516.12  
PD - Beginning Balance - \$737.57/Ending Balance - \$94.54  
District Activity Fund-Beginning Balance - 4,323.00/Ending Balance 4,048.18  
School Activity-Beginning Balance-\$21,024.12/Ending Balance-\$15,821.80

Essex made a motion to approve the budget. Mattingly seconded the motion.

### 4. New Business

- Required Fire Drill was completed in early January
- Tornado, lockdown, & earthquake drills will be completed by the end of January.
- Door issues (doors sticking) are being looked into. New bright green "Visitor" tags have been ordered.
- Mr. Peterson is looking into having all visitors enter through the office (no access to the hallways when first entering). He stressed the importance of having a full view of each visitor entering our building.
- 1st Reading of the Instructional and Non-Instructional Staff Time Assignment Policy
- WMES Plan on a Page Update
- PLC dates have been set for the remainder of the year.
- Program Review is ongoing.
- Title I Update - We will have plenty of activities to meet the Title I Requirements.

### 6. Personnel Acknowledgement

Kindergarten Instructional Assistant - Mr. Peterson recommended hiring Kirsten Bickett as the full time Kindergarten Aide. Shewmaker made a motion to approve. Scott seconded the motion.

### 7. Adjourn

Mattingly made a motion to adjourn and Shewmaker seconded the motion. The meeting was adjourned at 4:05.

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