

WEST MARION ELEMENTARY SCHOOL

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Paula F. Walston, Principal
Caroline Farmer, Counselor

Special Called Meeting 5:00 pm Tuesday, July 29, 2014 WMES Library

The West Marion Elementary School Council met at 5:00 pm in the school library with the following members present on Tuesday, July 29, 2014.

(1) Sarah Hutchins (2) Cathy Mattingly (3) Kristi Peterson
(4) Paula Walston

1. **Call to Order** Paula Walston called the meeting to order at 5:07 pm.

2. **Opening Business**
 - a. Agenda-Kristi Peterson made a motion to approve the agenda. Sarah Hutchins seconded the motion.
 - b. Minutes-Sarah Hutchins made a motion to approve the minutes. Cathy Mattingly seconded the motion.
 - c. Good news report-teachers are moved into their classrooms and the building is looking great for the first day of school.
 - d. Public Comment-There was no public comment.

3. **Budget Report** Cathy Mattingly made a motion to approve the budget report. Kristi Peterson seconded the motion.

4. **Review**
 - a. Mission, vision, and belief statements were read and reviewed.
 - b. Bylaws-We had the first reading and review of the bylaws. After the second reading takes place any revisions will be voted upon.
 - c. School Policies-The first reading of the School Committees Policy, School Day and Week Schedule Policy, and the Student Assignment Policy took place.
 - d. Emergency Procedures-The council discussed where to find them in writing. Each teacher has an emergency binder.

5. **New Business**
 - a. New officers were elected by the council members:
Paula Walston was named the chair-person. Kristi Peterson was elected as the vice-chair. Sarah Hutchins and Cathy Mattingly will share the role as secretary.
 - b. The third Tuesday of the month was selected for the monthly SBDM meeting. The meetings will be held on the following dates at 5:00 p.m. in the school library.
August 19 September 16 October 21 November 18
December 16 January 20 February 17 March 17
April 21 May 19 June 16
 - c. School Day and Week Schedule Approval-Kristi Peterson made a motion to approve the master schedule. Sarah Hutchins seconded the motion.
 - d. 2014-2015 Fundraiser Approval-Cathy Mattingly made a motion to approve the school fundraisers. Sarah Hutchins seconded the motion.
 - e. Safety Concerns were tabled and will be discussed at the August meeting.

6. **Adjournment** Sarah Hutchins made a motion to adjourn at 6:30 pm. Kristi Peterson seconded the motion.